

**Job Opportunity
Midway Fire District
200 Consaul Road
Station Keeper/ Maintenance Person**

September 2021

The Midway Fire District has a full-time hourly position available for a professional and highly-motivated person to perform custodial services and to maintain fire district buildings, grounds and equipment. Must have good communication skills, the ability to manage several projects simultaneously, be flexible with work hours when necessary. Prior experience preferred.

Full time hours at 40 hours per week, pay rate based on experience. Benefits available including health, dental, and life insurance. Vacation, personal, sick time, paid holidays, and retirement benefits are also offered.

Please submit application and resume with cover letter to Fire District Secretary, Robert Walsh, Midway Fire District, 200 Consaul Road, Albany, NY 12205. Application and resume may also be submitted via email to midwayphil@aol.com

Qualifications/Requirements:

- 21 years of age or older with relevant work or experience
- Basic knowledge and abilities to perform general maintenance, including but not limited to light carpentry, light plumbing, light electrical, painting, the ability to maintain and use hand and power tools, cleaning and yard work, in addition to be able to maintain and repair small gas engines
- Basic computer skills
- Pass Fire District physical, **drug screen**, and background check
- Willing to respond for emergencies and snow removal
- Must possess and maintain a valid NYS Driver's license, with a good driving record
- SCBA qualification preferred as work will involve this equipment
- Extensive knowledge of pump operations, ladders, and fire equipment as duties will concentrate in maintaining all such items as are utilized in fire service. Experience driving fire apparatus and ability to run pumps and equipment associated with fire fighting is mandatory for this position.
- Must be able to lift and carry 50 pounds

Duties and Responsibilities:

- Performs work under the discretion of the Fire District Administrative Supervisor and Commissioner in charge of Personnel
- Maintain Fire District buildings, grounds, and equipment
 - Mowing, landscaping, trimming of bushes and trees
 - Removal of snow and ice. Snow and ice removal may need to be done off hours in the event of a snowstorm. Salting as needed.
 - Minor carpentry, plumbing, electrical, painting, general repairs/maintenance
 - Maintaining and repairing equipment
 - Custodial type services including but not limited to: mopping, vacuuming, washing, scrubbing, cleaning windows, floor buffing, carpet cleaning, garbage removal
 - Assist with set up and break down for Fire District and Fire Department meetings, or as requested
- Fire Apparatus and Equipment
 - Clean, fuel, maintain, perform daily truck/equipment checks, and transport apparatus and equipment as necessary
 - Perform minor apparatus/equipment repairs
 - Assist in coordination of various equipment testing i.e., hose, ladder, pump
 - Upon request, participate in community outreach events, i.e., fire prevention
 - Any additional tasks as requested by Chief Officers
- Within one (1) year of hire date, must be a qualified driver on all District vehicles including procurement of Commercial Driver's License for larger apparatus. Training will be provided on District time but experience driving such apparatus is preferred.
- Any and all other duties as assigned by the Fire District Administrative Supervisor, Board of fire Commissioners, and/or Fire Chief or his designee
- All Employees are "at will" and may be terminated from employment at any time with or without notice, and with or without cause.